

# Necronomicon Art Show

[www.stonehill.org/necro.htm](http://www.stonehill.org/necro.htm)

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## State of the Art Show

Hello to all the Artists out there that have been waiting patiently for word from Necronomicon. As some of you may be aware, our Art Show Director of many years had a catastrophic illness last November and is now living with family in Indiana convalescing. We have a group of volunteers, head by Anna Hoffmann, and working on the art show this year. Thus, we will be making some changes to streamline it for them, as well as computerizing some of the records keeping. Please read this document carefully for the explanations.

## PLEASE READ CAREFULLY!

**Who:** Necronomicon Convention

**What:** Science Fiction, Fantasy, and Horror convention in its 32th year.

**When:** October 18-20, 2013

**Where:** Embassy Suites –USF in Tampa Florida

<b>How (much):</b>	5' x 4' Panel	\$18.00
	4 - Panel Bay (limited quantity, one per artist)	\$65.00
	6' Table	\$18.00
	½ Table	\$9.00
	Print Shop Space	Free

Please make all checks and money orders payable to: **Necronomicon**

Mail your payment to:

**Necronomicon Art Show**

5902 Thonotosassa Road

Plant City FL 33565

If paying by credit card, please go to the convention's website at <http://www.stonehill.org/paypal.htm> for PayPal information. Scroll down until you see the **Art Show Space** area.

## Registering and Reserving Your Space

### New Stuff!

This year, we are eliminating bidding for Art. With the loss of the experience of our Art Director, we feel it is needed to make the Art Show successful. We hope to return to our regular style next year. Also new, is the use of a software program for registering Artist, Art and tracking it. More will be explained below.

### Art Show

Panels and tables are sold in advance on a first-come/first-serve basis and are only reserved when accompanied by the **Registration Form and payment**. Due to the show consistently selling out a month in advance, no table or panel space will be held without receipt of these items. There is a commission charge of 10% on all items sold which goes entirely to our charity.

## **Print Shop**

All entries must be matted and covered, plus labeled on the back with the artist's name, address, the piece's title, and the sale price. Due to space restrictions, please limit your items to 10 individual pieces, (multiple copies of each) or less. If you plan on more, contact the Art Show Director first to make sure space will be available. Print Shop entries are not limited to just 2D items. Again, there is a commission charge of 10% on all items sold here which goes entirely to our charity.

## **The Rules**

1. All entries must be your own composition in the Science Fiction, Fantasy, Horror, Astronomical, Anime, or Media theme and must not violate any existing copyrights or trademarks.
2. Artwork must be matted, mounted, framed, or otherwise finished for display. Each piece must be clearly labeled with the title, artist's name, address, and piece number that coincides with the Control Sheet.
3. One copy of a signed, limited edition print is allowed for bid sale, so long as other copies of that print are not offered for sale anywhere else at the convention.
4. 2D art will be hung with bulldog clips and spacers. If you would prefer your work not be hung in this manner, make us aware of your preference and secure some type of mount to the back of each piece.
5. 3D art, including all small pieces (e.g. jewelry) must be attached to a card or stiff paper at least 3" square. This allows bid sheet attachment and decreases the chance of damage or theft. 3D pieces made from kits or molds do not qualify and cannot be entered.
6. Once entered in the Art Show, the artwork cannot be withdrawn for private sale.
7. Registration in the Art Show does not include membership to the convention. Membership is not a requirement to attend the Art Show, but it is required to attend the other function spaces of the convention.
8. The Art Show Director reserves the right to refuse the exhibition of any piece for any reason. Though we do not censor our show, we hope that artists will use their discretion in submitting pieces inappropriate for viewing by our younger attendees. Should the membership or the staff decide a piece is too graphic or explicit and is disruptive to the show, that piece will be removed.
9. Do not give anyone permission to take photos of your artwork without prior approval of the Art Show Director. Cameras will not be allowed in the show without prior arrangements.

## **Electronic Registration**

This year, we have new software written for the purpose of helping us keep track of Artists, Art Work and Sales. Included with this document is an Excel Spreadsheet and a PDF version.

1. Save the documents to where you can find them. The file name is: NECRONOMICON ART SHOW ARTIST FORM - your name goes here.xls. Save it or rename it with YOUR NAME in the spot "your name goes here" This way, we have a file for each Artist.
2. Fill in the details on the Excel file. Also fill in what Art and Artwork you want to show. If you decide to send more later, you can send in a second file.
3. If you can't enter info into Excel, then you will have to printer the PDF version, and hand write the information. You can mail it to the address above, but be sure to do that with as much lead time as possible. You can also scan the hand-written document and send it back to us. It will then be transcribed into the database.

## Mail-In Guidelines

- Mail-in art must be received at the above address no later than **Friday, October 4, 2013.**
- The artist is responsible for providing reusable packaging, completed control sheets, and return shipping labels.
- Return postage must be provided and is required prior to the show.** Unused postage will be refunded.
- If insurance is desired for return shipping, payment must be provided in advance. On the Art Show Control Sheet a column is provided called "Return Postage Ins. Amount." Fill this amount in with the insurable value of each piece should it not be sold. Shipment will not be insured if money is not provided or that column not filled in.
- Art received late, or without prior notification, may not be included in the show.
- Your receipt of an Artist Number is your confirmation of space.
- All art will be returned by USPS unless otherwise noted on the Registration Form and a completed and pre-paid air bill provided.

## Artist Check-In

The Art Show will open to artists to hang their own work on Thursday night from 7:30-10pm and Friday morning from 9:00am until noon. Be sure to notify The Director if you are arriving after noon on Friday to make alternate arrangements for set-up. Because we sell out early and usually have a waiting list of local artists, **if notice is not given, reserved space will be resold after this 12:00 noon deadline and refunds will not be given.**

## Hours of Operation

- The Art Show is open to the public Friday from noon to 7:00 pm, Saturday from 9:00 am to 6:00 pm, and Sunday from 9:00 am to 4:00 pm.
- Check out starts at 2:00pm on Sunday and all items must be picked up by 4:00pm.
- Unclaimed art is considered "abandoned art" and becomes the property of the convention unless other arrangements are made with the Art Show Director.

## Awards

Ribbons are given out by popular vote for First, Second, and Third place in the categories of 3D, Color, and Black & White. A special award goes to Best in Show. Winners are announced at the intermission during the Saturday night Masquerade. Awards will be mailed out to artists who are not attending.

## Payment of Artists

- Artists present at the convention will be paid at checkout until the on-hand cash runs out. All other payments will be mailed within two weeks after the convention, accompanied by a copy of the Control Sheet.
- If you use a fan or business name on your art, please specify the name to which your check should be made out on your Control Sheet.
- If your art is being sent with a friend or an agent, we will need a signed statement from you that they are allowed to receive the proceeds from your sale.

Be sure to mail your artwork to:

**Necronomicon Art Show**  
**5902 Thonotosassa Road**  
**Plant City, FL 33565**

## **The Fine Print**

Necronomicon, while taking every precaution, will not be held responsible for artwork lost, stolen, or damaged either in transit or at the show. The artist understands that neither the convention nor the hotel maintain insurance covering the artist's property. It is the sole responsibility of the artist to obtain any insurance desired.

## **The End**

Should you have any questions, or if I can be of further assistance, please feel free to contact me by any of the methods listed at the beginning of this letter. Thank you so much for your interest and I hope to see your work with us this year!

*Anna Hoffmann*

Necronomicon Art Show Director

The artist or their agent agrees to protect, keep, and save Necronomicon forever harmless from any damages or charges imposed for violations of any law or ordinance by any exhibitor, their employees or agents, as well for failure to comply with the terms and agreements. The exhibitor shall at all times protect, indemnify, save, and keep harmless Necronomicon against and from any loss, cost, damage, liability, or expense which arises out of or by reason of any act or omission of exhibitor, his employees, or agents.